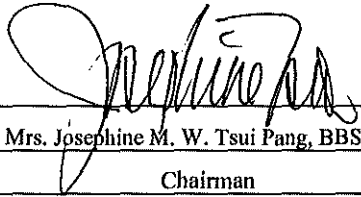


ANNUAL FINANCIAL REPORTAgency Code and Name: **656 SAHK****FOR THE PERIOD FROM 01/04/2024 TO 31/03/2025**

	<u>Notes</u>	<u>2024/25</u> HK\$	<u>2023/24</u> HK\$	<u>Remarks</u>
A. INCOME				
1. Lump Sum Grant				
a. Lump Sum Grant (excluding Provident Fund)	1b	744,924,649.00	665,119,531.00	
b. Provident Fund	1c	52,152,226.00	47,900,475.00	
2. Fee Income	2	30,859,612.27	28,409,865.35	
3. Central Items	3	54,035,202.00	58,121,871.00	
4. Rent and Rates	4	25,728,694.00	25,692,565.00	
5. Other Income	5	5,678,074.46	4,673,812.98	
6. Interest Received		8,517,436.15	8,318,347.96	
TOTAL INCOME		<u>921,895,893.88</u>	<u>838,236,468.29</u>	
B. EXPENDITURE				
1. Personal Emoluments				
a. Salaries		586,824,086.77	527,019,781.49	
b. Provident Fund	1c	42,211,094.94	44,245,435.55	
c. Allowances		16,910,589.89	20,111,262.18	
d. Relief / Temporary Workers		5,832,002.47	7,490,362.81	
e. Statutory Payments		412,169.23	402,097.54	
f. <u>Less: Insurance Compensation</u>		<u>(2,540,060.88)</u>	<u>(1,534,764.18)</u>	
Total Personal Emoluments	6	649,649,882.42	597,734,175.39	
2. Other Charges	7	151,386,526.50	152,117,345.69	
3. Central Items	3	50,168,941.57	47,413,567.75	
4. Rent and Rates		28,522,688.23	27,974,291.28	
TOTAL EXPENDITURE		<u>879,728,038.72</u>	<u>825,239,380.11</u>	
C. SURPLUS FOR THE YEAR	8	<u>42,167,855.16</u>	<u>12,997,088.18</u>	

The Annual Financial Report from pages 3 to 15 has been prepared in accordance with the requirements as set out in the Lump Sum Grant Subvention Manual.

Authorised Signatory: 
 Name: Mrs. Josephine M. W. Tsui Pang, BBS, MH
 Title: Chairman
 Date: 16 OCT 2025

Authorised Signatory: 
 Name: Mr. Edmond Y. P. Lau
 Title: Chief Executive Officer
 Date: 16 OCT 2025

NOTES TO THE ANNUAL FINANCIAL REPORT
FOR THE PERIOD FROM 01/04/2024 TO 31/03/2025

1. Lump Sum Grant ("LSG")

a. Basis of preparation

The Annual Financial Report ("AFR") is prepared in respect of all services defined in Funding and Service Agreement ("FSA") (including support services to FSA services) funded by the Social Welfare Department ("SWD") under the Lump Sum Grant Subvention System and also FSA services / FSA-related activities funded by Other Funds or Donations for Designated Purposes. AFR is prepared on cash basis, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. Non-cash items such as depreciation, provisions and accruals have not been included in the AFR.

b. Lump Sum Grant (excluding Provident Fund)

This represents LSG (excluding Provident Fund) received for the year.

	<u>2024/25</u> HK\$	<u>2023/24</u> HK\$
LSG received for the year	<u>744,924,649.00</u>	<u>665,119,531.00</u>

c. Provident Fund

This is Provident Fund received and contributed during the year.

Snapshot staff are defined as those staff occupying recognised or holding against subvented posts as at 1st April 2000. 6.8% and other posts represent those staff that are employed after 1st April 2000.

The Provident Fund received and contributed for staff under the Central Items and Other Funds or Donations for Designated Purposes which are separately included as part of the income and expenditure of the relevant disclosures have been shown under Note 3 and 8.

Details are analysed below:

<u>Provident Fund Contribution</u>	<u>Snapshot Staff</u> HK\$	<u>6.8% & Other Posts</u> HK\$	<u>Total</u> HK\$
Subvention received	6,422,292.00	45,729,934.00	52,152,226.00
Provident Fund contribution paid during the year	<u>(6,424,840.47)</u>	<u>(35,786,254.47)</u>	<u>(42,211,094.94)</u>
(Deficit) / Surplus for the year	(2,548.47)	9,943,679.53	9,941,131.06
Add: Surplus b/f from previous year	2,879,660.46	31,863,572.97	34,743,233.43
Add: Additional subvention received for previous years	-	393,579.00	393,579.00
Less : Refund to Government	<u>(1,604,033.00)</u>	<u>-</u>	<u>(1,604,033.00)</u>
Surplus c/f	<u>1,273,078.99</u>	<u>42,200,831.50</u>	<u>43,473,910.49</u>

2. Fee Income

This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Subvention Manual.

NOTES TO THE ANNUAL FINANCIAL REPORT
FOR THE PERIOD FROM 01/04/2024 TO 31/03/2025

3. Central Items

These are subvented service activities which are not included in LSG and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The Provident Fund received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 5.5.4(c) of the LSG Subvention Manual). The income and expenditure of each of the Central Items are as follows:

	<u>2024/25</u> HK\$	<u>2023/24</u> HK\$
a. Income		
Training Subsidy under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services	15,000.00	-
Training Sponsorship Scheme for Master in Occupational Therapy and Physiotherapy Programmes of The Hong Kong Polytechnic University	1,670,000.00	4,510,000.00
Training Sponsorship Scheme for Bachelor of Science (Hons) in Occupational Therapy and Physiotherapy Programme of Tung Wah College	-	1,751,029.00
Training Subsidy Programme for Children on the Waiting List for Subvented Pre-school Rehabilitation Services	9,866,698.00	3,471,624.00
Subsidy for Enhanced Support for Ethnic Minority Children in Special Child Care Centres and Early Education and Training Centres (2021/22 School Year)	-	-
Subsidy for Enhanced Support for Ethnic Minority Children in Special Child Care Centres and Early Education and Training Centres (2022/23 School Year)	-	20,000.00
Subsidy for Enhanced Support for Ethnic Minority Children in Special Child Care Centres and Early Education and Training Centres (2023/24 School Year)	-	1,300,000.00
Subsidy for Enhanced Support for Ethnic Minority Children in Special Child Care Centres and Early Education and Training Centres (2024/25 School Year)	1,110,000.00	-
Time-defined Service Contract of Social Work Service for Pre-primary Institutions (Phase 1)		
- Allocation	595,631.00	2,520,004.00
- Rent and Rates	222,180.00	216,059.00
Time-defined Service Contract of Social Work Service for Pre-primary Institutions (Phase 3)		
- Allocation	868,627.00	3,050,496.00
- Rent and Rates	222,180.00	216,059.00
Special Grant for Temporary Relocation of Service Users of SAHK LOHAS Garden to Cheung Muk Tau Holiday Centre	39,084,886.00	40,971,600.00
Residential Respite Services at Siu Lam Integrated Rehabilitation Services Complex	380,000.00	95,000.00
Total	<u>54,035,202.00</u>	<u>58,121,871.00</u>
b. Expenditure		
Training Subsidy Scheme under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services	15,000.00	-
Training Sponsorship Scheme for Master in Occupational Therapy and Physiotherapy Programmes	2,270,000.00	1,920,000.00
Training Sponsorship Scheme for Bachelor of Science (Hons) in Occupational Therapy and Physiotherapy Programme of Tung Wah College	1,180,506.00	265,823.00
Training Subsidy Programme for Children on the Waiting List for Subvented Pre-school Rehabilitation Services	8,527,916.65	7,950,320.78
Subsidy for Enhanced Support for Ethnic Minority Children in Special Child Care Centres and Early Education and Training Centres (2021/22 School Year)	-	-

NOTES TO THE ANNUAL FINANCIAL REPORT
FOR THE PERIOD FROM 01/04/2024 TO 31/03/2025

3. Central Items (continued)

	<u>2024/25</u> HK\$	<u>2023/24</u> HK\$
Subsidy for Enhanced Support for Ethnic Minority Children in Special Child Care Centres and Early Education and Training Centres (2022/23 School Year)	-	883,849.56
Subsidy for Enhanced Support for Ethnic Minority Children in Special Child Care Centres and Early Education and Training Centres (2023/24 School Year)	816,282.85	191,738.45
Subsidy for Enhanced Support for Ethnic Minority Children in Special Child Care Centres and Early Education and Training Centres (2024/25 School Year)	195,453.40	-
Time-defined Service Contract of Social Work Service for Pre-primary Institutions (Phase 1)		
- Allocation	629,419.37	2,547,236.50
- Rent and Rates	74,129.62	217,423.87
Time-defined Service Contract of Social Work Service for Pre-primary Institutions (Phase 3)		
- Allocation	723,982.06	2,534,300.04
- Rent and Rates	74,129.62	217,423.85
Special Grant for Temporary Relocation of Service Users of SAHK LOHAS Garden to Cheung Muk Tau Holiday Centre	35,662,122.00	30,685,451.70
Total	<u>50,168,941.57</u>	<u>47,413,567.75</u>

4. Rent and Rates

This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

	<u>2024/25</u> HK\$	<u>2023/24</u> HK\$
Rent and Rates received for the year	<u>25,728,694.00</u>	<u>25,692,565.00</u>

5. Other Income

This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and Other Funds or Donations for Designated Purposes may be included in AFR if they are used to finance expenditure of the FSA services / FSA-related activities as reflected in the AFR.

The breakdown on Other Income is as follows:

	<u>2024/25</u> HK\$	<u>2023/24</u> HK\$
<u>Other Income</u>		
(a) Programme income	1,862,923.38	1,613,139.70
(b) Production income	3,032,433.17	2,589,509.34
(c) General Donation	400.00	41,600.00
(d) Reimbursement of Maternity Leave Pay ("RMLP") Scheme received from Labour Department	599,001.80	418,943.94
(e) Miscellaneous income	183,316.11	10,620.00
	<u>5,678,074.46</u>	<u>4,673,812.98</u>
Less: Utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) - FWSS which forms as part of Other Income*	-	-
Total	<u>5,678,074.46</u>	<u>4,673,812.98</u>

*For those programmes which are regarded as FSA services only

NOTES TO THE ANNUAL FINANCIAL REPORT
FOR THE PERIOD FROM 01/04/2024 TO 31/03/2025

6. Personal Emoluments

Personal Emoluments include salary, provident fund and salary-related allowances.

The analysis on number of posts with annual Personal Emoluments over \$1,000,000 each paid under LSG is appended below:

<u>Analysis of Personal Emoluments paid under LSG</u>	<u>No. of Posts</u>	<u>HK\$</u>
HK\$1,000,001 - HK\$1,100,000 p.a.	23	24,400,013.54
HK\$1,100,001 - HK\$1,200,000 p.a.	12	13,598,469.32
HK\$1,200,001 - HK\$1,300,000 p.a.	2	2,497,362.77
HK\$1,300,001 - HK\$1,400,000 p.a.	4	5,416,413.80
HK\$1,400,001 - HK\$1,500,000 p.a.	3	4,383,186.80
>HK\$1,500,000 p.a.	4	6,428,285.10

7. Other Charges

The breakdown on Other Charges is as follows:

	<u>2024/25</u>	<u>2023/24</u>
	<u>HK\$</u>	<u>HK\$</u>
<u>Other Charges</u>		
(a) Utilities	10,557,797.71	10,147,148.07
(b) Food	15,436,045.50	16,578,294.69
(c) Administrative Expenses	12,589,779.97	8,044,643.58
(d) Stores and Equipment	2,619,841.10	2,595,899.16
(e) Minor Purchases, Repair and Maintenance	10,209,725.86	20,956,605.60
(f) Transportation and Travelling	4,000,472.27	3,493,642.45
(g) Programme Expenses	71,051,475.90	69,389,898.68
(h) Incentive Payment	6,697,218.00	5,333,063.40
(i) Insurance	4,733,505.79	5,469,905.11
(j) Miscellaneous	13,490,664.40	10,108,244.95
	<u>151,386,526.50</u>	<u>152,117,345.69</u>
Less: Utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) - FWSS* which forms as part of Other Charges	-	-
Total	<u>151,386,526.50</u>	<u>152,117,345.69</u>

**For those programmes which are regarded as FSA services only*

NOTES TO ANNUAL FINANCIAL REPORT
FOR THE PERIOD FROM 01/04/2024 TO 31/03/2025

8. Analysis of Lump Sum Grant Reserve and balances of other SWD subventions

	Lump Sum Grant (LSG) HK\$	Holding Account (HA) HK\$	Other Funds or Donations for Designated Purposes HK\$	Adjustment for Utilised allocation under ASCP / Enhanced ASCP / ASCP(PC) - FWSS HK\$	Rent and Rates HK\$	Central Items HK\$	Total HK\$
INCOME							
Lump Sum Grant	797,076,875.00	-	-	-	-	-	797,076,875.00
Fee Income	30,859,612.27	-	-	-	-	-	30,859,612.27
Other Income#	5,678,074.46	-	-	-	-	-	5,678,074.46
Interest Received (Note (1))	8,517,436.15	-	-	-	-	-	8,517,436.15
Rent and Rates	-	-	-	-	25,728,694.00	-	25,728,694.00
Central Items	-	-	-	-	-	54,035,202.00	54,035,202.00
Total Income	842,131,997.88	-	-	-	25,728,694.00	54,035,202.00	921,895,893.88
EXPENDITURE							
Personal Emoluments	649,649,882.42	-	-	-	-	-	649,649,882.42
Other Charges	151,386,526.50	-	-	-	-	-	151,386,526.50
Rent and Rates	-	-	-	-	28,522,688.23	-	28,522,688.23
Central Items	-	-	-	-	-	50,168,941.57	50,168,941.57
Total Expenditure	801,036,408.92	-	-	-	28,522,688.23	50,168,941.57	879,728,038.72
Surplus/(Deficit) for the year (Note (2))	41,095,588.96	-	-	-	(2,793,994.23)	3,866,260.43	42,167,855.16
Less: Surplus of Provident Fund	(9,941,131.06)	-	-	-	-	-	(9,941,131.06)
Surplus for the year (excluding PF)	31,154,457.90	-	-	-	(2,793,994.23)	3,866,260.43	32,226,724.10
Surplus/(Deficit) b/f from previous year	156,053,243.19	60,434,683.93	-	-	(2,256,091.66)	6,437,364.64	220,669,200.10
	187,207,701.09	60,434,683.93	-	-	(5,050,085.89)	10,303,625.07	252,895,924.20
Add: Refund from Government	-	-	-	-	2,110,767.03	-	2,110,767.03
Less: Refund to Government	-	-	-	-	(35,342.74)	(95,000.00)	(130,342.74)
Transfer from LSG Reserve to cover the salary adjustment for Infirmity Care Supplement (Note (3))	-	-	-	-	-	-	-
Transfer from Other Funds / (to) LSG Reserve^	-	-	-	-	-	(0.52)	(0.52)
Adjustment for utilised allocation under Enhanced ASCP / ASCP(PC) - FWSS* (over- estimated) / under-estimated in previous year†	-	-	-	-	-	-	-
Surplus/(Deficit) c/f (Note (4))	187,207,701.09	60,434,683.93	-	-	(2,974,661.60)	10,208,624.55	254,876,347.97
Shown as Current (Assets)/Liabilities	-	-	-	-	(2,974,661.60)	10,208,624.55	7,233,962.95
Shown as Funds and Reserves	187,207,701.09	60,434,683.93	-	-	-	-	247,642,385.02
	187,207,701.09	60,434,683.93	-	-	(2,974,661.60)	10,208,624.55	254,876,347.97

Notes:

Including an amount HK\$0.00 being the utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) - FWSS*

* For those programmes which are regarded as FSA services / FSA-related activities only

^ Balance generated from those completed FSA services / FSA-related activities which are funded by Other Funds or Donations for Designated Purposes

- (1) Interest received on LSG (including HA) and Provident Fund reserves, Rent and Rates, Central Items are included as one item under LSG; and the item is considered as part of LSG reserve.
- (2) Accumulated balance of LSG Surplus b/f from previous years (including all interest received in previous years (see (1) above), the balance of HA and balance of Other Funds or Donations for Designated Purposes should be separately reported.
- (3) Amount of LSG Reserve used to cover the salary adjustment for Infirmity Care Supplement, if any, as per Schedule for Central Items.
- (4) For NGOs without HA, separate disclosure of the movement of HA in their respective AFRs is not necessary. The level of LSG cumulative reserve (i.e. SI) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure excluding Provident Fund Contribution) for the year.
 For NGOs with HA, with effect from 2022-23, the calculation of the annual claw-back is as follows:
 (i) With Snapshot Staff (SS) [i.e. Position of SS as at 1st September being reported on the Agency Staff List submitted by NGO last year was greater than zero]
 The level of LSG cumulative reserve will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure excluding Provident Fund Contribution) for the year.
 (ii) Without SS [i.e. Position of SS as at 1st September being reported on the Agency Staff List submitted by NGO last year (which is regarded as Year 0) was zero]
 For the next three years (Year 1 to Year 3), the level of LSG cumulative reserve will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure excluding Provident Fund Contribution) for the year.
 From the fourth financial year (Year 4) onwards, the level of LSG cumulative reserve and HA reserve will be counted altogether and the combined reserve amount will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure excluding Provident Fund Contribution) for the year. In this regard, separate disclosure of the movement of HA in their respective AFRs is not necessary.
 [For details of (4)(i) and (4)(ii) above, please also refer to SWD's letter under reference (11) in SWD/IS/109/1/10 of 4 April 2022.]
- (5) As a facilitating measure for the implementation of the Productivity Enhancement Programme, the claw-back arrangement of LSG cumulative reserve amount exceeding 25% of the NGO's operating expenditure would be suspended from 2023-24 (for NGOs with 2024-25 provisional subvention allocation of \$50M or more) / 2024-25 (for NGOs with 2024-25 provisional subvention allocation of less than \$50M) until 2028-29 as stipulated in SWD's letter under reference (1) / (2) / (3) / (4) in SWD 0075-0010-0060-0080-0040 of 3 March 2025.